



Application for funding

Type of applicant: Organisation

If you think we can help your organisation, please complete this application form. We meet every month to review all applications. If you need extra help, then please [contact us](#).

Fields marked with an * are required

1. Name of organisation *

Please attach your last set of audited accounts, a list of the names and addresses of the officers of your organisation (for example a president, chairman, secretary and/or treasurer) and a copy of your last annual report to your application.

2. Name of correspondent *

3. Email address *

4. Address *

5. Postcode *

6. Telephone number *

7. Payee name *

In successful applications we may send you a cheque so please provide the account payee name.

8. Bank account details *

For successful applications we will need your bank details for any BACS payments.



9. What are the objectives of your organisation? *

10. Is your organisation a registered charity*

YES

NO

10a. Registered charity number

If your organisation is a registered charity, please add the number here.

11. What percentage of your members live in Huntingdon?

This is the specific area covered by the district council. Please specify whether members or clients?

12. If your organisation assists others, how many or what percentage live within Huntingdon?

13. How much are you applying for? *

Please specify an exact amount.



14. What will the money be used for? *

Explain clearly and simply the justification for your request and the purposes for which the money will be used, including the total cost of your project?

15. How does the grant need to be paid? *

Instalments

One payment

15a. Please tell us about the instalments *

If you have indicated that the grant will need to be paid in instalments, please add some more information here.

15b. When is the first instalment needed? *

If you have indicated that the grant will need to be paid in instalments, please add more information here. We need to know the frequency when and how much is needed.



16. What would be the effect if this application was refused or only part-granted?

17. Have you applied for any other grants related to this project? *

YES

NO

17a. Please tell us who this was, the amount you applied for and the result. *

If you have indicated that you have applied for another grant related to this project, please add some more information here.



17b. How will this other charity be able to check how any grant money has been spent? *

If you have indicated that you have applied for another grant related to this project, please add some more information here.

18. Is there any other information which you think we should have to assist in our consideration of this application? *



19. Official documents * Please attach the following documents to your application

- Your last set of audited accounts
- A list of the names and addresses of the officers of your organisation (for example a president, chairman, secretary and/or treasurer), and
- A copy of your last annual report



Declaration and consent*

We/I acknowledge that the above information is a fair reflection of our financial position and that it represents a true and accurate declaration of our objectives and the purpose for which the grant applied for is made.

We/I understand that if it should emerge that the financial position set out above is incorrect, or the grant is used for purposes other than those specified, then the Trustees of the Charity reserve the right to seek repayment of any grant or the return of any item on permanent loan.

Please note that it will be a condition of any grant made that you acknowledge it in your annual accounts and your annual report. You should give public acknowledgment of any grant in any grant publicity associated with your project.

Consent to share information

We sometimes contact other agencies/suppliers to provide the best support for you, (your family or your organisation). Your informed consent for the sharing of information is requested and respected in all situations unless we are obliged by law to disclose your information regardless of consent or otherwise or it is unsafe or impossible to gain consent or consent has been refused, and without information being shared, it is anticipated a child, young person or adult will be at risk of serious harm, abuse, or neglect, or pose a risk to their own or public health or safety.

Proposed use and disclosure of my personal information

I understand that my personal information will be shared with Trustees and if I/we are awarded a grant for goods or services by the Trustees of Huntingdon Freeman's Trust then the appropriate supplier or provider will be contacted and relevant information about me/us will be forwarded to the agency(s) that provide these goods or services, in order that I receive the items or the service awarded by the grant.

Storing your personal information

A copy of your application including your personal details is held securely on the Trust database for a period of ten years after which it is deleted. The database is not accessible to any third party, other than the Database Consultant and Trust employees.

Primary purpose consent

The primary purpose(s) of this organisation has been explained to me and I consent to the sharing and storing of my personal information to assist in achieving the primary purpose(s).

Thank you for your application. We will get back to you shortly.