

HUNTINGDON FREEMEN'S CHARITY

(Registered Number 1044573)

APPLICATION FOR FINANCIAL ASSISTANCE

(This application must be completed in full and submitted, with all the requested supporting documents, to the Grants Officer, Huntingdon Freemen's Charity, 37 High Street, Huntingdon, Cambs. PE29 3AQ. Tel: 01480 414909)

1. NAME OF ORGANISATION MAKING THE APPLICATION
2. NAME AND ADDRESS OF CORRESPONDENT AND OFFICE HELD
Contact telephone no. (Daytime)
3. WHAT PRECISELY ARE THE OBJECTIVES OF YOUR ORGANISATION?
4. IS YOUR ORGANISATION A REGISTERED CHARITY? IF SO, WHAT IS ITS REGISTERED NUMBER?
5. HOW MANY MEMBERS ARE THERE IN YOUR ORGANISATION?
6. HOW MANY (A PERCENTAGE WILL SUFFICE) OF YOUR MEMBERS LIVE WITHIN THE TOWN OF HUNTINGDON? <i>(Note. It is most important to remember that this is NOT the "Huntingdon area" but the precise area covered by the HUNTINGDON TOWN COUNCIL. If in doubt consult with the Grants Officer)(*See below)</i>

7. IF YOUR ORGANISATION ASSISTS OTHERS, HOW MANY (or a %) LIVE WITHIN THE **TOWN OF HUNTINGDON**?

8. WHAT IS THE AMOUNT OF GRANT APPLIED FOR?
(An amount **MUST** be specified)

£

9. WHAT IS THE MONEY TO BE USED FOR?
(You should explain clearly and simply the justification for your request and the purposes for which the money will be used.) What is the total cost of your project?

10. WILL THE MONEY BE REQUIRED OVER A PERIOD OF TIME, OR ALL IN ONE PAYMENT?
(If payment is to be in instalments, how many, when and how much money is needed in each payment?)

11. WHEN WILL THE MONEY FIRST BE REQUIRED?
(See 10. above)

12. WHAT WOULD BE THE EFFECT OF THIS APPLICATION BEING REFUSED OR GRANTED ONLY IN PART?

13. IN RELATION TO THIS PROJECT, HAVE YOU APPLIED TO ANY OTHER ORGANISATION FOR GRANT AID? IF SO, FOR WHAT AMOUNT, WHEN AND WITH WHAT RESULT?

14. HOW WILL THIS CHARITY BE ABLE TO CHECK HOW ANY GRANT MONEY HAS BEEN SPENT?

15. IF THIS APPLICATION IS APPROVED, THE GRANT MAY BE SENT TO YOU BY CHEQUE. IF THIS IS THE CASE TO WHOM SHOULD THE CHEQUE BE MADE OUT? (*You will be required to acknowledge receipt*)

16. IS THERE ANY OTHER INFORMATION WHICH YOU THINK THE CHARITY SHOULD HAVE TO ASSIST IN ITS CONSIDERATION OF THIS APPLICATION?

DECLARATION TO BE SIGNED BY APPLICANT

We/I acknowledge that the above information is a fair reflection of our financial position and that it represents a true and accurate declaration of our objectives and the purpose for which the grant applied for is made.

We/I understand that if it should emerge that the financial position set out above is incorrect, or the grant is used for purposes other than those specified, then the Trustees of the Charity reserve the right to seek repayment of any grant or the return of any item on permanent loan.

Signed:

Date:

THIS APPLICATION MUST BE ACCOMPANIED BY

- (a) your last set of audited accounts,
- (b) a list of the names and addresses of the Officers of your organisation (namely President/Chairman/Secretary/Treasurer etc)
- (c) a copy of your last annual report.

NOTE: IT WILL BE A CONDITION OF ANY GRANT MADE THAT YOU ACKNOWLEDGE IT IN YOUR ANNUAL ACCOUNTS AND YOUR ANNUAL REPORT. YOU SHOULD ALSO GIVE PUBLIC ACKNOWLEDGEMENT OF ANY GRANT IN ANY PUBLICITY ASSOCIATED WITH YOUR PROJECT.

* *“Huntingdon Town” includes Hinchingsbrooke (but **not** the housing development north of the Hospital roundabout), Stukeley Meadows, Sapley, Oxmoor, Newtown, Hartford and the “old town”. It does NOT include any of the adjoining parishes like The Stukeleys, Godmanchester, Houghton and Wyton, Kings Ripton, Brampton etc.*